## HERMAN E. DUNCAN GRAND COUNCIL & COMMANDERY KNIGHTS TEMPLAR (PHA)

STATE OF OKLAHOMA AND JURISDICTION

## GERMANY-ITALY-KOREA-JAPAN-MIDDLE EAST



## **COUNCIL ANNUAL REPORT**

Please print or type, keep (1) copy for your files and return (2) copies to the Eminent Grand Recorder. He will then forward a copy to the Right Eminent Grand Commander for his records. Late reports will not be considered.

Thrice Ill. Master:	of	Council Number	
located at	, Oklahoma, Jurisdiction.		

To: The Herman E. Duncan Grand Council and Commandery, F&AM, PHA. Jurisdiction of Oklahoma

The undersigned Thrice III. Master submits the following report for the year beginning 1 January \_\_\_\_\_ and ending 31 December \_\_\_\_\_.

#### Meetings:

- 1. We held \_\_\_\_\_ regular meetings, missed \_\_\_\_\_ meetings.
- 2. Did you open your meetings promptly? YES\_\_\_NO\_\_\_
- 3. Do you have a feasible reason for not holding your regular meetings? YES\_\_\_\_NO\_\_\_\_. If so, state reasons:
- 4. Did you make proper committee appointments? YES\_\_\_\_NO\_\_\_\_. If no state reasons:
- 5. Is there a copy of the committee appointments filed with the Grand Council and Commandery? YES\_\_\_NO\_\_\_
- 6. Did you promote regular study of the ritual for the membership? YES\_\_\_NO\_\_\_. If no state reasons:

7. Did your Council make proper and timely reports to the Grand Council and Commandery? YES\_\_\_NO\_\_\_. If no state reasons:

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- 8. Did you close your meetings at a reasonable hour? YES\_\_\_NO\_\_\_. If no state reasons:
- 9. Did your Council place an AD in the souvenir program of the Grand Lodge? YES\_\_\_NO\_\_\_. If no, state reason:
- 10. Did your Council attend the District/State Workshops? YES\_\_\_NO\_\_\_. How many Companions were present? \_\_\_\_. If none state reason:

#### **EXPANSION:**

1.	Number of Companions on Rolls as of Last Year's Annual Report			
2.	Number of Companions initiated since Last Report			
3.	Number of Companions reinstated since Last Report			
4.	Number of Companions admitted by demit since Last Report			
5.	Number of Companions transferred into your Council by the Grand Commander			
6.	Number of Companions on Rolls before deductions. (add lines 1 thru 5)			
PLEASE DEDUCT THE FOLLOWING:				
7.	Number of Companions suspended/dropped since last report			
8.	Number of Companions demitted out since last report			
9.	Number of Companions expelled since last report			
10.	Number of Companions deceased since last report			
11.	Total Number of Companions deducted (add lines 7 thru 11)			
12.	Subtract line 11 from line 6 which will equal total membership of			
ACTIVITIES/PUBLIC MEETINGS:				

1. Did your Council worship at regular intervals in the church? YES\_\_\_NO\_\_\_. If no state reason:

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#### FINANCIAL STATUS:

- 1. The beginning balance of \_\_\_\_\_\_ Council No\_\_\_\_ treasury account as of 1 January \_\_\_\_\_ was \$\_\_\_\_\_.
- 2. The ending balance of \_\_\_\_\_\_ Council No \_\_\_\_\_ treasury account as of 31 December \_\_\_\_\_\_ is \$\_\_\_\_\_.

3. Does your Council owe any outstanding debts to Herman E. Duncan Grand Council and Commandery? YES\_\_\_NO\_\_\_. If yes, give itemized list of debts owed.

#### **PUBLIC RELATIONS:**

1. State in detail what your Council has done during the year for the community, state, and country. (If more space is needed use the back of the sheet).

\_\_\_\_\_

#### **CHARITY:**

- 1. How many sick and distressed Companions did your Council aid during the year?
- 2. Were you and the Companions attentive to the sick? YES\_\_\_NO\_\_\_\_
- 3. What other contributions did your Council make to charity?

#### SOCIAL ACTIVITIES:

What has your Council done during the year?

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#### SOCIAL ACTIVITIES: cont'd

ATTEST:

Printed Name of Secretary

Printed Name of Thrice Illustrious Master

Signature

Signature

SEAL

Date: \_\_\_\_\_

DATE RECEIVED BY THE GRAND COUNCIL AND COMMANDERY: