

**HERMAN E. DUNCAN GRAND COUNCIL & COMMANDERY  
KNIGHTS TEMPLAR (PHA)  
STATE OF OKLAHOMA AND JURISDICTION**

GERMANY-ITALY-KOREA-JAPAN-MIDDLE EAST



**COUNCIL ANNUAL REPORT**

Please print or type, keep (1) copy for your files and return (2) copies to the Eminent Grand Recorder. He will then forward a copy to the Right Eminent Grand Commander for his records. Late reports will not be considered.

**Thrice Ill. Master:** \_\_\_\_\_ of \_\_\_\_\_ Council Number \_\_\_\_\_, located at \_\_\_\_\_, Oklahoma, Jurisdiction.

To: The Herman E. Duncan Grand Council and Commandery, F&AM, PHA. Jurisdiction of Oklahoma

The undersigned Thrice Ill. Master submits the following report for the year beginning 1 January \_\_\_\_\_ and ending 31 December \_\_\_\_\_.

**Meetings:**

1. We held \_\_\_\_\_ regular meetings, missed \_\_\_\_\_ meetings.
2. Did you open your meetings promptly? YES\_\_\_ NO\_\_\_
3. Do you have a feasible reason for not holding your regular meetings? YES\_\_\_ NO\_\_\_. If so, state reasons:  
\_\_\_\_\_  
\_\_\_\_\_
4. Did you make proper committee appointments? YES\_\_\_NO\_\_\_. If no state reasons:  
\_\_\_\_\_  
\_\_\_\_\_
5. Is there a copy of the committee appointments filed with the Grand Council and Commandery?  
YES\_\_\_NO\_\_\_
6. Did you promote regular study of the ritual for the membership? YES\_\_\_NO\_\_\_. If no state reasons:  
\_\_\_\_\_  
\_\_\_\_\_
7. Did your Council make proper and timely reports to the Grand Council and Commandery?  
YES\_\_\_NO\_\_\_. If no state reasons:  
\_\_\_\_\_  
\_\_\_\_\_

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8. Did you close your meetings at a reasonable hour? YES \_\_\_NO\_\_\_. If no state reasons:

\_\_\_\_\_

9. Did your Council place an AD in the souvenir program of the Grand Lodge? YES \_\_\_NO\_\_\_. If no, state reason:

\_\_\_\_\_

10. Did your Council attend the District/State Workshops? YES \_\_\_NO\_\_\_. How many Companions were present? \_\_\_\_\_. If none state reason:

\_\_\_\_\_

**EXPANSION:**

1. Number of Companions on Rolls as of Last Year's Annual Report \_\_\_\_\_

2. Number of Companions initiated since Last Report \_\_\_\_\_

3. Number of Companions reinstated since Last Report \_\_\_\_\_

4. Number of Companions admitted by demit since Last Report \_\_\_\_\_

5. Number of Companions transferred into your Council by the Grand Commander \_\_\_\_\_

6. Number of Companions on Rolls before deductions. (add lines 1 thru 5) \_\_\_\_\_

**PLEASE DEDUCT THE FOLLOWING:**

7. Number of Companions suspended/dropped since last report \_\_\_\_\_

8. Number of Companions demitted out since last report \_\_\_\_\_

9. Number of Companions expelled since last report \_\_\_\_\_

10. Number of Companions deceased since last report \_\_\_\_\_

11. Total Number of Companions deducted (add lines 7 thru 11) \_\_\_\_\_

12. Subtract line 11 from line 6 which will equal total membership of \_\_\_\_\_

**ACTIVITIES/PUBLIC MEETINGS:**

1. Did your Council worship at regular intervals in the church? YES \_\_\_NO\_\_\_. If no state reason:

\_\_\_\_\_

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**FINANCIAL STATUS:**

1. The beginning balance of \_\_\_\_\_ Council No \_\_\_\_ treasury account as of 1 January \_\_\_\_\_ was \$ \_\_\_\_\_.
2. The ending balance of \_\_\_\_\_ Council No \_\_\_\_ treasury account as of 31 December \_\_\_\_\_ is \$ \_\_\_\_\_.
3. Does your Council owe any outstanding debts to Herman E. Duncan Grand Council and Commandery? YES\_\_\_NO\_\_\_. If yes, give itemized list of debts owed.

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**PUBLIC RELATIONS:**

1. State in detail what your Council has done during the year for the community, state, and country. (If more space is needed use the back of the sheet).

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**CHARITY:**

1. How many sick and distressed Companions did your Council aid during the year? \_\_\_\_\_
2. Were you and the Companions attentive to the sick? YES\_\_\_NO\_\_
3. What other contributions did your Council make to charity?

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**SOCIAL ACTIVITIES:**

What has your Council done during the year?

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